

NOTICE OF PARISH COUNCIL MEETING

1. Please switch off mobile phones as they may disrupt a meeting.
2. Councillors and parishioners are advised that this meeting may be recorded.



Chair: Cllr Jane Marshall
Clerk: Alan Youel
Spratton Parish Council
Tel: (07715) 651904
Email: clerk@sprattonpc.org.uk

14th January 2026, to members of the Council:

You are hereby summoned to attend the **Meeting of Spratton Parish Council**

To be held **Tuesday 20th January 2026** at **Spratton Village Hall, Spratton** at **7.00 pm** for the purpose of transacting the following business. **Members of the public and press are invited to address the Council at its Open Forum.**

Alan Youel *Clerk to Spratton Parish Council*

A G E N D A

232.25 Resolution to approve apologies for absence

233.25 Members' declaration of interest in items on the agenda

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

234.25 PUBLIC FORUM:

An opportunity for individuals present to speak on any items on the agenda for this meeting. The open meeting will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chair of the meeting.

235.25 Approval of Minutes

Resolution to receive and approve minutes of the Parish Council meeting held on 18th November 2025.

236.25 Grant application

To consider revised grant application from Recreation Committee - **£1888.24**.

237.25 Resources

Bank balances, Bank Reconciliations to 30th November, and 31st December 2025. Receipts and Payments report and confirmation of internal controls checks: Council to make resolution to approve.

- a) Resolution to receive and approve accounting statements to 31st December 2025
- b) Resolution to approve and provide dual signatory on payments December 2025 - February 2026 (attached)
- c) Resolution to note income received (attached)

238.25 Planning

Planning Applications to consider and make resolution:

<u>2025/4968/FULL</u>	37 Holdenby Road Spratton NN6 8JD	Single storey rear extension and erection of front box dormer – <i>Deadline passed</i> .
<u>2025/5048/FULL</u>	Land off Holdenby Road Spratton NN6 8LB	Amendment to scheme approved under application no. WND/2022/0835 to demolish and replace existing barn on the same footprint. Upgrades to existing access track and vehicle crossover - <i>Deadline passed</i> .
<u>2025/4927/FULL</u>	11 Yew Tree Lane Spratton NN6 8HL	Replacement of all windows and one door (excluding annex) - <i>Deadline passed</i> .

239.25 Council Address

To consider and confirm the Council's official mailing address.

240.25 Cemetery Condition and Upkeep

To consider the issue of rabbit activity within the cemetery and its impact on the condition of the site.

The Council is asked to:

- receive a brief report from the Clerk on the current position;
- consider further action required in respect of the Council's responsibilities for the cemetery;
- consider quotes for rabbit-proof fencing at EVC.; and
- determine any next steps, including whether further information or quotations are required.

241.25 Biodiversity Duty – Environment Act 2021 (Section 40)

To consider and adopt a Biodiversity Policy and approve the accompanying Biodiversity Report in order to meet the Parish Council's statutory duty under Section 40 of the Environment Act 2021.

The Clerk's report explains the legal context and confirms that the proposed documents provide a proportionate approach appropriate to the Council's size and responsibilities.

242.25 Implementation of Assertion 10 (Practitioners' Guide 2025)

To confirm that the Council has considered Assertion 10 and to consider any recommendations required to ensure compliance with digital governance standards.

243.25 IT Policy

To consider and adopt an IT Policy for Spratton Parish Council.

244.25 Communication

To consider the use of social media channels to improve communication with residents.

245.25 Exclusion of press and public

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted to consider, it is proposed that the Press and Public is excluded from the meeting for agenda item 246.25

246.25 Tender – Grounds Maintenance

To consider responses to the contract opportunity for Grounds Maintenance and appoint a contractor.

247.25 Churchyard Cemeteries and Open Spaces Mowing/Maintenance Issues (if any):

- a) **Village Handyman:** To receive update from Cllr Gaywood.
- b) **Cemetery Issues:**
 - a. Complaints received regarding poor condition at EVC, (Clerk responded).
 - b. Plaque enquiry at EVC, (Clerk responded).
- c) **Mowing/Maintenance Issues:** *None.*

248.25 Community Issues

- a) **Defibrillator checks:** *Complete as of 7th January 2026.*
- b) **Highway Safety:**
 - a. Resident request for additional streetlighting at Smith Street.
 - b. Reports of dangerous parking, (Clerk signposted to WNC).

249.25 Consultations Requiring a Response:

- a) Consultation on Draft Active Travel Strategy, Draft Mobility Hub Action Plan and Draft Rail Action Plan.
 - a. To consider proposed response drafted by Cllr Ashton.
- b) To consider response: Consultation on **West Northamptonshire Council's draft budget** proposals for 2026/27. **Closing date for responses midnight Tuesday 3 February 2026.**
- c) To consider response: **Northants CALC** snapshot survey to understand parish and town councils' satisfaction with their Local Planning Authority (i.e. West Northamptonshire Council (WNC) or North Northamptonshire Council (NNC)). **Closing date for responses is 31 January 2026.**
- d) To consider response: An **annual parish consultation survey** organised by Kier Transportation on behalf of West Northamptonshire Council Highways. **Closing date for responses 31 March 2026.**
- e) Upcoming consultation on the fresh draft of the **West Northamptonshire Local Plan**. This consultation is a key opportunity for Parish Councils to review and comment on proposals that will guide future development across West Northamptonshire. [You can read more about the draft plan and how to participate in the consultation here.](#)

250.25 Date of next meeting

17th February 2026, Meeting of the Parish Council.

Signed: Alan Youel

Clerk to Spratton Parish Council