

NOTICE OF PARISH COUNCIL MEETING

1. Please switch off mobile phones as they may disrupt a meeting.
2. Councillors and parishioners are advised that this meeting may be recorded.



Chair: Councillor Colin Donnelly
Clerk: Fiona young
Spratton Parish Council

Tel/Fax 07715651904
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To members of the Council:
You are hereby summoned to attend a

Meeting of Spratton Parish Council

To be held on **Tuesday 19th March 2024** at **Spratton Village Hall, Spratton** at **7.00 pm** for the purpose of transacting the following business.

Members of the public and press are invited to address the Council at its Open Forum from 7.00 pm to 7.15 pm.

A G E N D A

32.24 PUBLIC FORUM:

- This is an opportunity for Parish residents, and members of other Councils, once recognised by the Chair, to make brief representations or ask questions of the Parish Council. Each will be allowed three minutes to address the Parish Council.
- Although the Parish Council will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course.
- Those who wish to comment on an agenda item should do so at this time.
- All speakers will normally be asked to introduce themselves and address their remarks to the Chair.
- The minutes will not show names of representatives or be a verbatim report of the Public Forum.

33.24 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE.

34.24 RESOLUTION TO CO-OPT A NEW COUNCILLOR/S

35.24 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON February 13TH 2024 and February 27th 2024

36.24 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA:

To receive

1. Non-pecuniary
2. Disclosable Pecuniary Interest

37.24 RESOURCES (STAFFING AND STRATEGY) COMMITTEE

- a) Bank balances, Bank Reconciliations, Receipts and Payments report to 29th February 2024 and confirmation of internal controls checks: Council to make resolution to approve.
- b) Resolution to approve the payments shown below plus any invoices that arrive before March 19th 2024.

Date	Payee	Details	Payment method	Amount inc vat	Power to pay
31/03/2024	F Young	Salary March	BT	-----	LGA 1972s.111
31/03/2024	HMRC	Tax and NI	BT	-----	LGA 1972s.111
31/03/2024	Nest	Pension	BT	-----	LGA 1972s.111
19/03/2024	Connolly	Connolly Accountants Payroll	DD	18.94	LGA 1972 s.111
19/03/2024	O2	Mobile phone	DD	51.88	LGA 1972s.111
19/03/2024	S Scanlan	Litterpickers	BT	36.96	Litter Act 1983. Ss5,6
19/06/2024	SLCC	Job advert	BT	370.80	LGA 1972 s.111

- c) Resolution to agree a new signatory for the bank account
- d) Resolution to agree a new Internal Controls Councillor or agree an alternative process to allow for low councillor numbers.
- e) Recruitment – Update on the recruitment of a new Clerk & RFO and to make a resolution to employ as required.

38.24 PLANNING EXECUTIVE COMMITTEE

- a) Planning Applications to consider and make resolution:
2024/1052/FULL 8 The Walk Spratton NN6 8HU, 1st floor extension over existing ground floor and internal alterations
- b) Notification of the next meeting with St Matthews Healthcare, Broomhill and to agree attendance.

39.24 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

- a) Mowing/Maintenance Issues (if any): To include reported issues at the pocket park (Brixworth Rd Cemetery)
- b) To notify council of upcoming burials or other related requests.
- c) Fencing of the boundary between Roly Banks track and Spratton Recreation Ground – To update councillors following a letter sent to the landowner.

40.24 COMMUNITY ISSUES.

- a) Defibrillators: to confirm checks on both defibs

41.24 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated).

42 .24 DATE OF NEXT MEETING – April 16th 2024

43.24 CONFIDENTIAL ITEM: Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Council may resolve to exclude members of the public for the following agenda items on the grounds that publicity may be prejudicial to the public interest or because of the confidential nature of the business to be transacted.

- Access to the cemetery and associated issues to be discussed as required pending update from legal representatives.



Signed.....

Date: March 13th 2024