

## NOTICE OF PARISH COUNCIL MEETING

1. Please switch off mobile phones as they may disrupt a meeting.
2. Councillors and parishioners are advised that this meeting may be recorded.



Clerk: Fiona young  
Spratton Parish Council

Tel/Fax 07715651904  
Email: clerk@sprattonpc.org.uk

To members of the Council:  
You are hereby summoned to attend a

### Extraordinary Meeting of Spratton Parish Council

To be held on **Tuesday February 27th 2024** at **Spratton Village Hall, Spratton** at **7.30pm** for the purpose of transacting the following business.

**Members of the public and press are invited to attend but there will be no public forum at this meeting.**

### **A G E N D A**

**26.24 Resolution to Elect a Chairman**

**27.24 Resolution to approve apologies for absence**

**28.24 Resolution to approve the external audit report**

**29.24 Resolution to approve the following payments plus any that are received prior to this meeting.**

| Name           | Details                                                      | Amount £ | Power                |
|----------------|--------------------------------------------------------------|----------|----------------------|
| PKF Littlejohn | Annual audit to include fees relating to the audit challenge | 3594.00  | LGA 1972             |
| St Andrews PCC | Room hire 13.02.24                                           | 20.00    | LGA1972 sec 133      |
| R&G Grounds    | Maintenance work                                             | 448.80   | Open Spaces Act 1906 |

**30.24 Resolution to appoint a councillor as temporary unpaid Clerk & Responsible Finance Officer to allow for business continuation in the absence of a Clerk. ( Local Gov Act 1972 s 112 (5)**

**31.24 25.24 CONFIDENTIAL ITEM: Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Council may resolve to exclude members of the public for the following agenda items on the grounds that publicity may be prejudicial to the public interest or because of the confidential nature of the business to be transacted.**

- **Access to the cemetery and associated issues to be discussed as required pending update from legal representatives.**

Signed.....

Date: February 21<sup>st</sup> 2024