

NOTICE OF PARISH COUNCIL MEETING

1. Please switch off mobile phones as they may disrupt a meeting.
2. Councillors and parishioners are advised that this meeting may be recorded.



Chair: Councillor Jo Bishop
Interim Clerk: Fiona young
Spratton Parish Council
PO Box 1552
Northampton
NN1 9JJ
Tel/Fax 07715651904
Email: clerk@sprattonpc.org.uk

To members of the Council:
You are hereby summoned to attend a

Meeting of Spratton Parish Council

To be held on **Tuesday 12th December 2023** at **Café Doris, St Andrews Church, Spratton** at **7.00 pm** for the purpose of transacting the following business.

Members of the public and press are invited to address the Council at its Open Forum from 7.00 pm to 7.15 pm.

A G E N D A

156.23 PUBLIC FORUM:

- This is an opportunity for Parish residents, and members of other Councils, once recognised by the Chair, to make brief representations or ask questions of the Parish Council. Each will be allowed three minutes to address the Parish Council.
- Although the Parish Council will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course.
- Those who wish to comment on an agenda item should do so at this time.
- All speakers will normally be asked to introduce themselves and address their remarks to the Chair.
- The minutes will not show names of representatives or be a verbatim report of the Public Forum.

157.23 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE.

158.23 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON Tuesday September 19th 2023 and on Tuesday November 14th 2023

159.23 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE

AGENDA:

To receive

1. Non-pecuniary
2. Disclosable Pecuniary Interest

160.23 RESOLUTION TO CO-OPT A NEW COUNCILLOR

161.23 RESOURCES (STAFFING AND STRATEGY) COMMITTEE

- a) Bank balances, Bank Reconciliations, Receipts and Payments report to 30th November and confirmation of internal controls checks: Council to make resolution to approve.
- b) Resolution to approve the budget for 2024-2025
- c) Resolution to approve the precept demand for 2024-2025
- d) Annual Audit 2022-2023– To receive an update following the receipt of a public challenge.
- e) To receive an interim audit report for the year 2023-2024
- f) Resolution to approve the application from Spratton Recreation Ground Charity Committee for a grant in respect of the recreation ground mowing for 2023
- g) Resolution to approve the payments shown below plus any invoices that arrive before December 12th.

Date	Payee	Details	Payment method	Amount inc vat	Power to pay
23.11.2023	ICO	Data Protection Registration	DD	*35.00	LGA 1972s.111
12.12.2023	Clerk	Reimburse Wel Medical Invoice, Defib Pads	BT	71.94	Public Health Act 1936,
12.12.2023	CYPN	Youth club Sep-Dec	BT	1200.00	LGA 1972, s145
12.12.2023	Rradar	Vat only Legal	BT	471.20	LGA 1972 s222
12.12.2023	Parish Council Websites	Website hosting	BT	273.60	LGA1972 s142
12.12.2023	Connolly Accountants	Payroll	DD	19.18	LGA 1972 s.111
12.12.2023	West Northants Council	Pedestrian Warning Sign	BT	1274.93	LG and Rating Act 1997 s.26-2
12.12.2023	SSE	Streetlights electricity	DD	129.69	Highways Act 1980
12.12.2023	Clerk	Salary November	BT	-----	LGA 1972s.111
30.12.202	HMRC	Tax & NI	BT	-----	LGA 1972 s.111
30.12.2023	Nest	Pensions	BT	-----	LGA 1972 s111
22.12.2023	O2	Parish mobile	DD	51.88	LGA 1972 s111
12.12.2023	R & G Grounds	Mowing	BT	96.00	Open Spaces Act 1906

162.23 PLANNING EXECUTIVE COMMITTEE

a) Planning Applications to consider and make resolution: None to date.

163.23 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

a) Mowing/Maintenance Issues (if any): Up-date to be received. Resolution to remain with R & G and not go out to tender for 2024-2025.

b) New streetlight outside of Spratton Primary School: Up-date to be received and any resolution made as needed.

c) Resident request for a brighter streetlight outside 1-8 Smith St – to discuss action and cost.

164.23 COMMUNITY ISSUES.

a) Defibrillators: to confirm checks on both defibs

b) Bus service – update

165.23 CONSULTATIONS REQUIRING A RESPONSE: Council to consider any additional consultations received

[Give us your views on the development of our Tree Strategy - West Northamptonshire Council - Citizen Space](#)
Views sought on the WNC Tree Strategy, closing date 1 January 2024

[Give us your views on the draft Northampton Town Centre Environmental Policy - West Northamptonshire Council - Citizen Space](#)

Closing date January 28th 2024

166.23 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated).

167.23 DATE OF NEXT MEETING – January 16th 2024

168.23 CONFIDENTIAL ITEM: Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Council may resolve to exclude members of the public for the following agenda items on the grounds that publicity may be prejudicial to the public interest or because of the confidential nature of the business to be transacted.

- Access to the cemetery and associated issues to be discussed as required pending update from legal representatives.



Signed.....

Date: December 6th 2023