

NOTICE OF PARISH COUNCIL MEETING

1. Please switch off mobile phones as they may disrupt a meeting.
2. Councillors and parishioners are advised that this meeting may be recorded.



Chair: Councillor Jo Bishop
Interim Clerk: Fiona young
Spratton Parish Council
PO Box 1552
Northampton
NN1 9JJ
Tel/Fax 07715651904
Email: clerk@sprattonpc.org.uk

To members of the Council:
You are hereby summoned to attend a

Meeting of Spratton Parish Council

To be held on **Tuesday 19th September 2023** at Spratton Village Hall, Spratton at **7.00 pm** for the purpose of transacting the following business.

Members of the public and press are invited to address the Council at its Open Forum from 7.00 pm to 7.15 pm.

A G E N D A

114.23 PUBLIC FORUM:

- This is an opportunity for Parish residents, and members of other Councils, once recognised by the Chair, to make brief representations or ask questions of the Parish Council. Each will be allowed three minutes to address the Parish Council.
- Although the Parish Council will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course.
- Those who wish to comment on an agenda item should do so at this time.
- All speakers will normally be asked to introduce themselves and address their remarks to the Chair.
- The minutes will not show names of representatives or be a verbatim report of the Public Forum.

115.23 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE.

116.23 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON Tuesday August 9th 2023

117.23 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA:

To receive

1. Non-pecuniary
2. Disclosable Pecuniary Interest

118.23 RESOURCES (STAFFING AND STRATEGY) COMMITTEE

a) Income received: £221.00 Marston Trussel bus contribution, Burials £60.00

b) Payment of outstanding invoices. Parish Council resolution to approve those listed which includes payments made in between meetings in accordance with Fin Reg 4 Authority to Spend. Plus any invoices received between 12/09/23 and the meeting date.

DATE	PAYEE	DETAIL	PAYMENT METHOD	AMOUNT EX vat	VAT (RE-CLAIMABLE)	TOTAL AMOUNT
04/09/23	Clerk	Interim clerk salary August	CQ300016	246.40		246.40
04/09/23	Spratton Village Hall	6 sessions April-July	CQ300017	120.00		120.00
04/09/23	Clerk	Reimburse anti virus software	CQ300018	119.99		119.99
04/09/23	HMRC	Tax & NI Aug	CQ300019	61.40		61.40
19/09/23	Clerk	Interim clerk salary September	BT	296.30		296.30
19/09/23	HMRC	Tax & NI Sept	BT	74.20		74.20
19/09/23	R & G Grounds	Mowing	BT	1014.52	202.90	1217.42

19/09/23	Gallagher Insurance	PC Annual Insurance policy with Hiscox	BT	1414.16		1414.16
19/09/23	CYPN	Youth activity programme	BT	450.00	90.00	540.00

c) Bank balances, Bank Reconciliations, Receipts and Payments report to 31st August and confirmation of internal controls checks: Council to make resolution to approve.

d) Resolution to add the Interim Clerk to the bank mandate as administrator.

e) Confirmation that the parish council insurance policy has been renewed in line with a 3 year long term agreement with Hiscox Insurance.

f) Recruitment of Clerk: Up-date to be received.

g) Council to review Committees

h) Parish laptop: Resolution to purchase a new parish laptop, to confirm budget and preferred spec and authorise spend.

119.23 PLANNING EXECUTIVE COMMITTEE

a) Planning Applications to consider and make resolution:

2023/6460/FULL Standhills, Holdenby Road, Spratton. Alterations & Extensions including New Entrance Gate & Piers

120.23 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

a) Village Handyman: Up-date to be received.

b) East View Cemetery Issues: Up-date to be received. Council to consider any memorial applications received.

c) Mowing/Maintenance Issues (if any): Up-date to be received.

d) New streetlight outside of Spratton Primary School: Up-date to be received and any resolution made as needed.

e) Council to consider Hedgehog Highway Project

f) Maintenance of Brixworth Road Cemetery – Council to discuss maintenance requirements for the Cemetery and any required resolution

121.23 HIGHWAYS ADVISORY GROUP

a) Council to discuss any highways issues raised.

b) Buses: Up-date to be received.

c) Speed indicator device: Resolution to sell.

122.23 COMMUNITY ISSUES.

a) Broomhill: Up-date to be received. Councillors to collate any points for discussion at the next meeting with Broomhill.

b) Village Hall: Council to consider Village Hall and how they might be able to assist the Committee

c) Defibrillators: to confirm checks on both defibs

123.23 CONSULTATIONS REQUIRING A RESPONSE: Council to consider any additional consultations received

124.23 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated).

125.23 DATE OF NEXT MEETING – Tuesday 17th October 2023 at 7pm Spratton Village Hall, Spratton.

126.23 CONFIDENTIAL ITEM: Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Council may resolve to exclude members of the public for the following agenda items on the grounds that publicity may be prejudicial to the public interest or because of the confidential nature of the business to be transacted.

- Access to the cemetery and associated issues to be discussed as required pending update from legal representatives.

Signed.....
Interim Clerk to Spratton Parish Council

Date: 12th September 2023